



University of Notre Dame English as a New Language (ENL) Program APPLICATION GUIDE

Thank you for your interest in the English as a New Language (ENL) program. Before starting the online application, please **have all components of the application available to submit in one sitting**. Plan to devote at least one hour to completing the online application.

APPLICATION COMPONENTS:

Part 1: Background Information

- Name
- Contact information

Part 2: Demographics

- Gender and ethnicity
- Language proficiencies (if applicable)

Part 3: Academic History

- Undergraduate degree and G.P.A.
- Graduate degree and G.P.A. (if applicable)

Part 4: Teaching Information

- Subjects taught
- Grade level
- Teaching experience
- Teaching license (if applicable) *Note: A copy of license must be uploaded*
- Resume *Note: A current résumé or C.V. must be uploaded*

Part 5: School Information

- Contact information
- Enrollment
- Percentage of English language learners
- Latino population growth in recent years
- Other ESL/ENL/ELL teachers on staff
- Principal information

Part 6: Short Answer Questions (500 words or less) *Note: Short answer responses are best prepared ahead of time and cut and pasted into the application*

- Explain your experience teaching English language learners
- Explain why you would like to participate in the English as a New Language Program
- Make the case for why ENL/ESL resources are needed at your school

Part 7: Commitment Acknowledgement

- Knowledge of and commitment to the terms of the ENL Program

Part 8: Principal Recommendation Information

- Principal recommender contact information *Note: You must ask your principal (or one person who can speak to your teaching and professional background, if you are a sitting principal) to complete the online principal recommendation form*

ADDITIONAL COMPONENTS:

- Official college/university transcripts**
Official university transcripts should be mailed directly to:
Jennifer Dees/107 Carole Sandner Hall/Notre Dame, IN 46556
- Principal Recommendation Form completed by a school administrator**
(completed online)
- Tuition Assistance Form** (optional; completed online)