



ENGLISH AS A NEW LANGUAGE

Please use the following application guide as a reference tool for submitting your ENL application online. This guide will give you information about creating and submitting the application. You will be able to save your progress in the application online and come back to sections as needed, so there is no need to draft everything before beginning.

Please submit all information via the ENL Cohort 20 application link on ENL's website at <https://ace.nd.edu/enl/apply>.

Starting an application will create your own account for all ENL-related application items. You can return to your account at any time while completing your application.

[Please see this instructional video](#) or the steps below for guidance on creating and submitting your online application. Please direct questions to Sarah Butch at sbutch@nd.edu.

STEP 1: Gather Information

The application process has multiple components that help our team get to know you and your school. The specific sections and/or requirements are shared below so you can proactively reflect on and/or collect necessary information for application completion.

ENL 2025 Application Sections

- Personal Information
- Academic History
 - Request official undergraduate and graduate transcript(s) for ALL institutions. Send them to Sarah Butch at sbutch@nd.edu or to the address below.

English as a New Language
University of Notre Dame
107 Carole Sandner Hall
Notre Dame, IN 46556
Attn: Sarah Butch

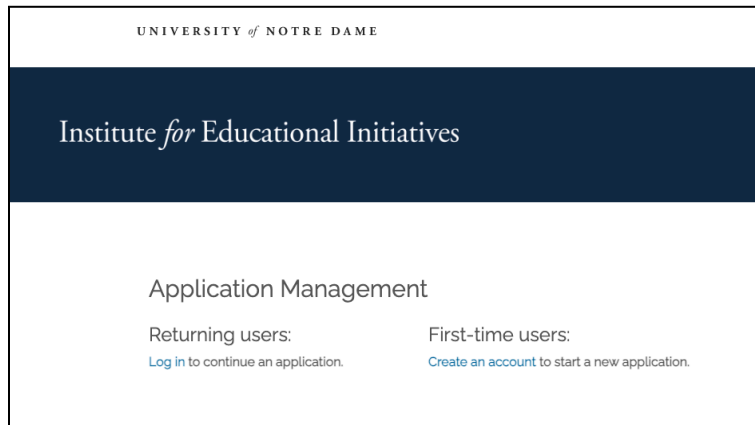
- Professional Information
- Short Essays

- Principal Recommendation
 - Provide the contact information for your principal, and the *Principal Recommendation* Form will be sent directly to the email following submission of this section. The ENL Team will be notified following your principal’s submission.
- Tuition Assistance Form (Optional)
- Commitment Acknowledgement
- Review
- Signature

STEP 2: Complete and Submit Application

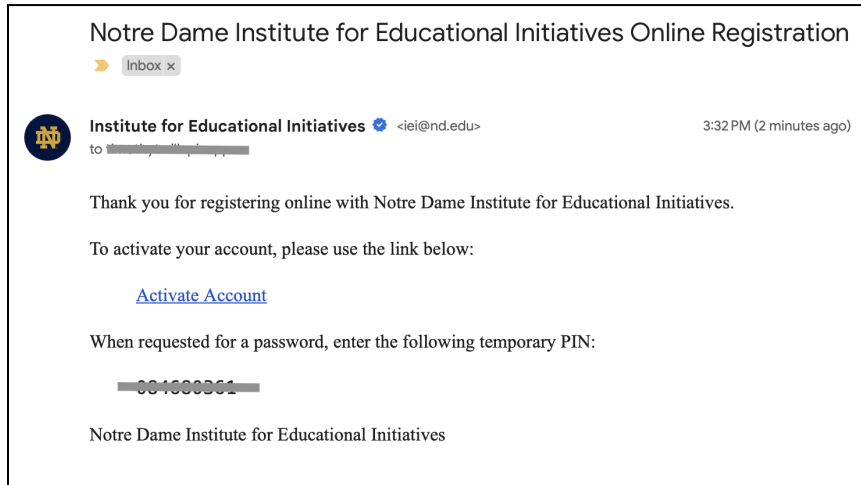
Once you have gathered the aforementioned information, complete the online application by accessing the online application portal at <https://ace.nd.edu/enl/apply>.

1. Click the “Create an account” link under the “First-time users:” heading.



2. Enter your Email Address, First Name, Last Name, and Birthdate to create your account.

3. A temporary PIN will be sent to your email address from the Institute for Educational Initiatives.



4. Enter the temporary PIN and confirm your Birthdate.

The image shows a login form titled "Login". At the top, there is a green message box that says: "A temporary PIN has been sent to your email address. If you do not receive this message in the next few minutes, please check your junk mail folder." Below the message box, there are fields for "Email" (with a "switch" button), "Account", "Temporary PIN" (with a text input field), and "Birthdate" (with three dropdown menus). At the bottom left, there is a "Login" button.

5. Set your permanent password. It must include:
 - a. At least one letter
 - b. At least one capital letter
 - c. At least one number
 - d. Be at least 12 characters long

Set Password

To protect the security of your account, please specify a new password. The password must meet complexity requirements.

New Password

New Password (again)

- ✓ At least one letter
- ✓ At least one capital letter
- ✓ At least one number
- ✓ Be at least 12 characters
- ✓ New passwords must match

6. Click “Start New Application”

Application Management

Your Applications			
Type	Status	Started	Submitted
You have not yet started an application using this account.			

[Start New Application](#)

7. Click “Create Application”

Start New Application

Select an application type:

2025 Application ▾

ENL 2025 ▾

8. Enter and submit your application information and materials at your convenience.

Remember, you do not need to complete this application in one sitting. Following a review of all applications, the ENL team will contact you with an admission decision and/or additional requests for this process.