



On behalf of all of us here at Notre Dame, thank you for your leadership and commitment to education. This guide previews the IEI School Profile Survey process and will assist you in completing the survey for your school.

We are grateful for your partnership and the opportunity to serve your school community.

**Note:** If your school previously completed the survey, some responses will be pre-populated and may need to be updated.

### **Step 1: Compile Your information**

Please use the space below to review the questions from the survey and compile your school's information prior to completing the online survey.

It is our hope that much (if not all) of the information requested is already readily available to you. Please do your best to answer any questions that are not immediately available to you and your school.

### **Step 2: Complete the Survey**

Once you have gathered the information here, please visit the personalized link in your email inbox and complete the survey.

Please reach out to Michael Comuniello, Senior Associate Director, at [mcomunie@nd.edu](mailto:mcomunie@nd.edu) with any questions.

## **Survey Sections**

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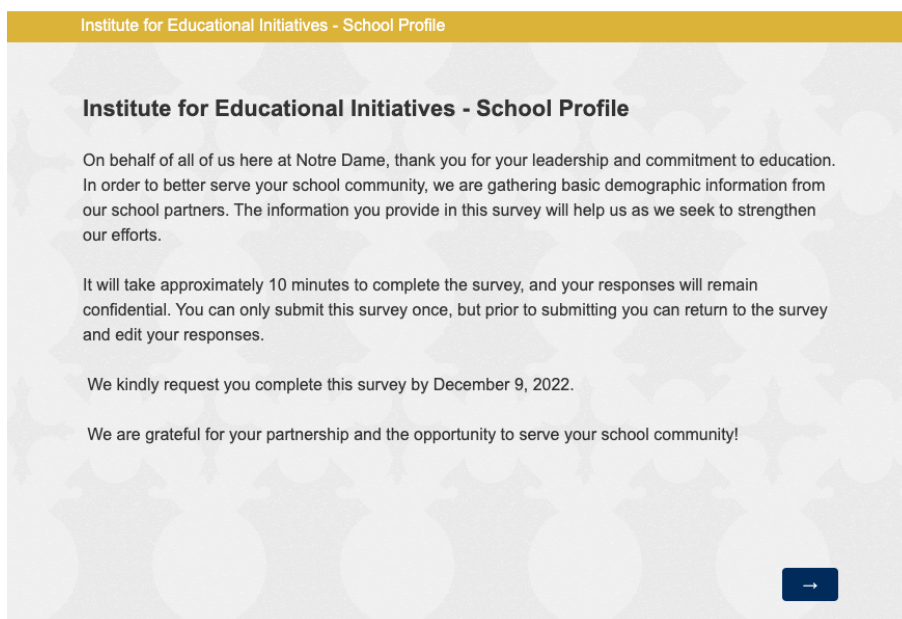
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## Introduction

The opening screen provides the context, the anticipated completion time, as well as the requested timeline for completion. After you have reviewed the information, please click the navy blue arrow at the bottom right of the screen.



## School Contact Information

The School Contact Information section requests certain pieces of contact information for your school and your school's primary contact with Notre Dame's Institute for Educational Initiatives.

- **School ID Code and Source** - Please enter your school's ID code, as well as the source for the code, such as NCES, NCEA, College Board, or another entity.
  - School ID Code: \_\_\_\_\_
  - School ID Source (circle one):  
NCES            NCEA            College Board            Other: \_\_\_\_\_

● **School Type** - Select **Private**, and then please choose:

- Catholic
- Religiously-affiliated, but not Catholic
- Non-sectarian Independent
- Other: \_\_\_\_\_

■ If you selected **Catholic** above, please denote your School Sponsorship(s):

- Diocesan
- Single Parish
- Interparish
- Private/Religious Congregation
- Independent/Other

■ If you selected **Catholic** above, please choose your **(Arch)diocese**

Archdiocese: \_\_\_\_\_

● **School Setting** - Please select:

- Rural
- Suburban
- Urban

● **School Contact Information** - Please include the following:

- School Name: \_\_\_\_\_
- School Phone Number: \_\_\_\_\_
- Street Address: \_\_\_\_\_  
\_\_\_\_\_
- City: \_\_\_\_\_
- State: \_\_\_\_\_
- Postal Code: \_\_\_\_\_
- Social Media Account Handles (for Facebook, Twitter, Instagram, etc.):  
\_\_\_\_\_

- **Primary Contact** - Please include the information for the person who will liaise with Notre Dame on behalf of the school.
  - First Name: \_\_\_\_\_
  - Last Name: : \_\_\_\_\_
  - Role at School: \_\_\_\_\_
  - Work Phone Number: \_\_\_\_\_
  - Email: \_\_\_\_\_

## School Information

- **Notre Dame Initiatives** - Please check all of the following initiatives your program participates in.
  - Alliance for Catholic Education Teaching Fellows (ACE TF)
  - The Mary Ann Remick Leadership Program (RLP)
  - English as a New Language (ENL)
  - Program for Inclusive Education (PIE)
  - ACE in Chile Program (ChACE)
  - ACE Ireland
  - ACE Principal Academy (APA)
  - ACE Principal Academy Transformational Leadership Collaborative (APA-TLC)
  - Advanced Placement-Teacher Investment Program (AP-TIP)
  - Adelante Conference
  - American Indian Catholic Schools Network (AICSN)
  - Catholic School Teacher Leadership (CASTLE)/ACE Ascent Program
  - Center for Literacy Education (CLE)
  - Collaboration to Refine and Enhance Science Teaching (CREST)
  - Global Center for the Development of the Whole Child (GC-DWC)
  - Higher-Powered Learning (HPL)
  - Latino Enrollment Institute (LEI)
  - Latino Educator and Administrator Development (LEAD) program
  - Notre Dame ACE Academies (NDAA)
  - Notre Dame STEM Teaching Fellows
  - Pursuing Achievement Through Higher Education (PATH)
  - Other: \_\_\_\_\_

- **Grade Levels** - Please check all of the following grades that your school serve:

<input type="checkbox"/> Younger than 3 years old	<input type="checkbox"/> 3rd Grade	<input type="checkbox"/> 9th Grade
<input type="checkbox"/> PreK3	<input type="checkbox"/> 4th Grade	<input type="checkbox"/> 10th Grade
<input type="checkbox"/> PreK4	<input type="checkbox"/> 5th Grade	<input type="checkbox"/> 11th Grade
<input type="checkbox"/> Kindergarten	<input type="checkbox"/> 6th Grade	<input type="checkbox"/> 12th Grade
<input type="checkbox"/> 1st Grade	<input type="checkbox"/> 7th Grade	<input type="checkbox"/> Ungraded
<input type="checkbox"/> 2nd Grade	<input type="checkbox"/> 8th Grade	

- **Number of Students per Grade** - Please indicate the number of students currently enrolled for each grade at your school.
  - If you previously selected **Catholic** as your School Type, please also indicate the # of students who are Catholic.

Grade Level	# of Students	# of Students who are Catholic
Younger than 3 years old (as of 9/1/22)		
PreK3 (3 years to 4 years as of 9/1/22)		
PreK4 (4 years or older as of 9/1/22)		
Kindergarten		
1st Grade		
2nd Grade		
3rd Grade		
4th Grade		
5th Grade		
6th Grade		
7th Grade		
8th Grade		
9th Grade		
10th Grade		

11th Grade		
12th Grade		
Ungraded		

- **Average Class Size** - Please choose your average class size based upon the following choices:
  - 10 students or fewer
  - 11-15
  - 16-20
  - 21-25
  - 26-30
  - More than 30 students

### School Finances

- **Available Funding Sources** - Please select all of the following funding sources available to your school:
  - Title I
  - Title II
  - Title III
  - Title IV
  - EANS
  - School Choice Scholarships
  - Parish Subsidy (If you selected **Catholic** school above)
  - Funding from tribal governments or other similar entities
- **Current Funding Sources** - Of the funding choices selected above, please select all that your school is currently accessing.
- **Tuition Information (If applicable)** - Please indicate the annual tuition for a single student.
  - Note: Please round to the whole dollar and only include numerical digits, i.e. no commas or dollar signs.

Current Tuition Rate: \_\_\_\_\_

- **Tuition and Scholarships** - Please indicate the number of:
  - Students who pay full tuition
  - Students who receive financial aid and/or scholarships

# of Full-Tuition Students	# of Financial Aid and Scholarship Students

- **Free/Reduced Lunch** - Please use the slide to indicate the **approximate percentage** of students in your school who **qualify** for free or reduced lunch.



### Student Demographic Information

- **Total Number of Students** - Please indicate the number of students:
  - Female: \_\_\_\_\_
  - Male: \_\_\_\_\_
  - Those who did not identify: \_\_\_\_\_
- **Ethnicity** - Please indicate the number of students:
  - Hispanic or Latino: \_\_\_\_\_
  - Not Hispanic or Latino: \_\_\_\_\_
  - Not Sure: \_\_\_\_\_

- **Race** - Please indicate the number of students
  - American Indian or Alaska Native: \_\_\_\_\_
  - Asian: \_\_\_\_\_
  - Black or African American: \_\_\_\_\_
  - Native Hawaiian or Other Pacific Islander: \_\_\_\_\_
  - White: \_\_\_\_\_
  - Not Sure: \_\_\_\_\_
  
- **Students Qualifying for Accommodations** - Please note the number (not the percentage) of students at your school who qualify:
  - as English language learners: \_\_\_\_\_
  - For an IEP: \_\_\_\_\_
  - For a 504 plan: \_\_\_\_\_
  - For an SSP: \_\_\_\_\_
  - For other accommodations: \_\_\_\_\_

### Faculty Demographic Information

- **Total Number of Faculty** - Please indicate the number of faculty:
  - Female: \_\_\_\_\_
  - Male: \_\_\_\_\_
  - Those who did not identify: \_\_\_\_\_
  
- **Ethnicity** - Please indicate the number of faculty who are:
  - Hispanic or Latino: \_\_\_\_\_
  - Not Hispanic or Latino: \_\_\_\_\_
  - Not Sure: \_\_\_\_\_



- **Race** - Please indicate the number of faculty who are:
  - American Indian or Alaska Native: \_\_\_\_\_
  - Asian: \_\_\_\_\_
  - Black or African American: \_\_\_\_\_
  - Native Hawaiian or Other Pacific Islander: \_\_\_\_\_
  - White: \_\_\_\_\_
  - Not Sure: \_\_\_\_\_
  
- If you previously selected **Catholic** as your school type, please indicate how many faculty members are:
  - Catholic: \_\_\_\_\_
  - Non-Catholic: \_\_\_\_\_
  - Not Sure: \_\_\_\_\_

## User Experience

- How easy was it to complete this survey?
  - Moderately Easy
  - Neutral
  - Moderately Challenging
  - Very Challenging